



Health Reimbursement Arrangement *Enrollment Kit*

Page	Contents Include:
1.	Cover Page & Table of Contents
2.	Health Reimbursement Arrangement (HRA) Overview
3.	myFlexInfo.com Overview and Contact Information

Contact Us Today!

www.myflexinfo.com
p: 866-472-0882 // f: 847-440-9100
dcinfo@flexiblebenefit.com



Health Reimbursement Arrangement

Wouldn't it be great to have a fund to help you pay out-of-pocket medical costs?

You do now! FlexHRA Health Reimbursement Arrangement is an account funded by your employer to help you pay your healthcare expenses. There's no cost to you. It can work with your medical and pharmacy plan to reimburse you for eligible medical expenses.



How Does It Work?

- Your employer sets a specific amount to credit toward your fund each year.
- You can use the fund to help pay for qualified healthcare expenses you would normally need to pay out-of-pocket.
- The types of medical expenses that qualify vary by employer. See your employer for information specific to your plan.
- If you have a medical plan that covers preventive care without a deductible for eligible routine physicals, health screenings and immunizations, that's great news too. It means there will be more remaining in your fund to cover your less predictable medical costs.

Advantages:

- **It's tax-free.** Feel good knowing your fund reimbursements are not taxable.
- **It's cost-effective.** It helps you pay for qualified expenses you would normally need to pay for with your own money.
- **It's practical.** Leftover funds at the end of the year? Some HRAs allow you to roll over all or part of those funds to the next year. Check with your employer for your specific plan details.
- **It's around-the-clock.** Log on to www.myflexinfo.com. Your account is updated daily. There you can check your fund balance, claims transactions and more – 24 hours a day.
- **No computer? No problem.** Call our toll-free number at 866-472-0882.

More great news!

If your medical plan offers a choice of in- or out-of-network care, stay in your plan's network to save. Network providers have agreed to offer their services to you at a discounted rate. That means fewer dollars will be taken out of the fund, leaving you a greater balance to use for other eligible health expenses.

Contact Us Today!

www.myflexinfo.com

Here's How the HRA Typically Reimburses:

Medical Deductible Reimbursements -

1. You visit a doctor for care.
2. Your doctor submits a bill to your carrier.
3. Your carrier mails you and your doctor your Explanation of Benefits (EOB) summary. It details what the plan will pay. Even if your doctor is out-of-network, you will still get an EOB summary.
4. Once you receive your EOB, you complete a reimbursement form and forward to Flex along with a copy of your EOB. If your employer offers crossover technology, the EOB is forwarded to Flex electronically directly from your health carrier, so you don't need to complete any paperwork.

Prescription Reimbursements -

1. You visit a pharmacist to fill a prescription.
2. Your pharmacist electronically processes the claim and readjusts pricing to reflect negotiated rates.
3. You pay a discounted prescription cost to the pharmacy.
4. You complete a reimbursement form and forward to Flex along with a copy of the Pharmacy claim from your Medical carrier's website. If your employer offers crossover technology, the data is forwarded to Flex electronically directly from your health carrier, so you don't need to complete any paperwork.





Contact Us Today!
www.myflexinfo.com

myFlexInfo.com

myFlexInfo.com is a password-protected online resource for all your Flex account needs.



Information and status can be viewed at the plan administrator level, and individually at the employee level 24 hours a day. Whether your employer has established a FlexHRA® Health Reimbursement

Arrangement, Flex125® Flexible Spending Account (FSA), FlexMRP™ Medical Reimbursement Plan or FlexTRANSIT® Reimbursement Account, myFlexInfo.com serves as a channel of communication through which everyone can be kept informed without the necessity of making phone calls.

Through myFlexInfo.com, for example, employees can learn how their benefit plans work, check account history and current balances, download forms and much more.

How to Register on myFlexInfo.com:

Step 1: Logon to www.myflexinfo.com and click the “Employee Login” button.

Step 2: Click the register link.

Step 3: You will need to provide certain details, including your Access Code. Please contact your employer for this information.

Step 4: You will create a user name and password along with a security question/answer should you happen to forget your password. Then click “Next”

Step 5: Your registration is now complete and you can click “confirm” to login to your account.

Contact Information

How Can We Help?

- Questions regarding your Flex Plan?
- Looking for status updates on your account balance?
- Need to download forms?
- Need more information on how to file a claim?



www.myflexinfo.com
Ph: 866-472-0882
Fax: 847-440-9100
Email: dcinfo@flexiblebenefit.com